



Water, Sanitation and Hygiene (WASH) Institute

No. 1/20, Kathiranampatti Pirivu, Near TNEB Power Station, Palani Road,
REDDIAR CHATRAM 624 622, Dindigul District, Tamil Nadu
Phone:0451-2554214 Mobile : 97882-80088 Email: courses@washinstitute.org

PROSPECTUS FOR COURSES

Applications are invited for admission in the following courses for the year 2017-18

(Madurai Kamaraj University Affiliation No. CCD-3/WASH /Inst.Fr.Affln/2010-2011 dated 21.10.2010)
(Employment code No: 08930)

1. One-year PG Diploma in Environment Sanitation Science (Sanitary Inspector`s Course)
2. One-year Certificate Course for Capacity Building for Health Workers

OBTAINING PROSPECTUS AND APPLICATION FORM

Prospectus and application can be downloaded from the website www.washinstitute.org or by e-mailing us at courses@washinstitute.org or by post or in person.

Eligibility:

Course I :PG Diploma in Environmental Sanitation Science (Sanitary Inspector Course)	Pass marks in B.Sc. Chemistry or Food Technology (Students of science subjects namely Botany, Zoology and Physics can also be admitted on condition) Age: 20-35 years. Desirable within 30 years.
Course II: Certificate course on Capacity Building for Health Workers	Pass in any subject of HSC (Plus 2)

SUBMITTING FILLED IN APPLICATION FOR ADMISSION

1. Applicants are requested to read carefully the rules of eligibility and other instructions given in the prospectus.
2. The entries in the application form be made by the applicant in his/her own hand writing legibly in ENGLISH only.
3. Details of the photo copies of certificate submitted along with the application should be mentioned in the application. Enclosures to be sent along with the filled-in application.
4. Original certificates should not be sent.
5. The candidates have to submit photo copies of the following certificates duly attested by a Gazetted Officer along with the application form:
 - a. SSLC, HSC Mark Statements
 - b. UG Degree mark statements / Grade Certificates / Provisional Certificate
 - c. Community Certificate obtained from Tahsildar / Deputy Tahsildar concerned
 - d. Two self-addressed, stamped envelopes, each for Rs.10 value should be enclosed.
 - e. Filling with any wrong information or suppression of information may result in punitive action.
 - f. Certificates other than those required need not be enclosed.
 - g. The application form without the photo copies of relevant certificates will not be considered.
 - h. All the columns in the application should be filled in.Note: Along with the filled application form, a demand draft for Rs.100/- drawn in favour of "WASH Institute" and payable at Kodaikanal is to be enclosed.
6. Photograph – Two recent passport size colour photographs to be attached. One photo should be affixed in the application form and one additional to be sent along with the application.

SELECTION PROCEDURE AND COMMUNICATION

1. The application received will be screened and selected based on marks obtained in the Degree course, preliminary test and personal interview. The selected candidates will be communicated about the admission individually by post or by e-mail address, given in the application.
2. The list of selected candidates will be displayed on the website/ intimated by mail / post.

FEES DETAILS

1. The fees can be paid in two instalments. First semester fees along with caution deposit should be paid at the time of admission and the second instalment within three months.
2. A caution deposit of Rs.2,000 is payable by each student, which will be refunded after completion of the course.

Fees breakup details

Course 1: One-year PG Diploma in Environment Sanitation Science (Sanitary Inspector`s Course)

Tuition Fees – First semester	17,500
Tuition Fees – Second Semester	17,500
Tuition Fees – Field training concurrent and supervised field training	4000
Lab Fees	2000
Library Fees	1000
Records	1000
Admission Fees	2000
Total fees per student for the course	45,000

Course 2: One-year Certificate Course for Capacity Building for Health Workers

Tuition Fees	3000
Special Fees	4000
Field Training Concurrent and Supervised Field Training	3000
Library Fees	2000
Records	1000
Admission Fees	2000
Total fees per student for the course	15000

REFUND OF FEES

The refund of fees in respect of the student who have not attended even a single class during the Semester and also withdrawn from the course within one month from the date of commencement of the classes will get 75% of the total paid fees refunded.

GENERAL INSTRUCTIONS

1. The Institute will not be responsible for any delay or loss in postal and any other methods of transit.
2. The decision of Institute shall be final in all cases of admission.
3. The selected candidates should meet the Head of the Department concerned on or before the stipulated date and time and submit the following original certificates along with photo copies of the certificates only to the Head of the Department at the time of admission for the purpose of verification:
 - a. SSLC, HSC, Degree Mark statements
 - b. Consolidated Mark Statement / Grade certificate and Provisional Certificate
 - c. Transfer certificate issued by the last studied institution
 - d. Conduct certificate from the Head of the Institution last studied
 - e. Community Certificate
4. All admission made will be provisional till the Certificate, Statement of marks / grades etc. submitted by candidates are summarized and accepted.
5. If any candidate is found to have got admission on false claim, the admission will be cancelled without any prior notice.
6. Once admission is confirmed, the candidate should remit the prescribed fees in the form of cash or DD in favour of **“WASH Institute”** payable at **Kodaikanal** and submit together with all certificates.

IMPORTANT NOTES

Prospectus and application available from website / office	01.04.2017
Last date for submitting filled-in application	15.06.2017

Applications for admission will be processed on first cum first served basis.